

SCHOOL BOARD MEETINGS—AGENDA ITEMS

The following is a sample of the form used by the District for agenda items. An electronic version of this form is available by contacting the Superintendent's office.

LAMPASAS INDEPENDENT SCHOOL DISTRICT

Agenda Item # _____

Subject: _____

Date: _____

1. Purpose of Agenda Item

- _____ Present information only
- _____ Receive input or guidance
- _____ Request action

2. Authority for this Action

- _____ Local policy
- _____ State rule
- _____ Law

3. Administrator/Administrators Responsible

Name: _____	Name: _____
Title: _____	Title: _____
Phone No. _____	Phone No. _____

4. Strategic Objective, Goal or Need Addressed

5. Summary

Previous board action relating to this item ---
Future action anticipated ---

6. Background Information

7. Administrative Considerations/Expectations

- Expected results in terms of student benefit/achievement ---
- Advantages/benefits of this proposal ---
- Possible problems or disadvantages of this proposal ---

8. Specific Monitoring and Reporting Time Line

9. Specific Evaluation Method and Time Line

10. Fiscal Impact/Cost

- Immediate ---
- Future/ongoing ---

11. Comments Received

- From site-based team, district-level team, other advisory group ---
- From public ---

12. Administrative Recommendation