



July 26, 2018

The purpose of this letter is to communicate with our Lampasas ISD school family the steps we have taken to improve the safety of our school system. It has been a busy summer. We have had a series of meetings with our Police and Sheriff's Departments, Mayor's office, Copperas Cove Police Department, consultations with safety advisors through the state, and a series of school board meetings all to help determine the best direction to take moving forward. While additional steps will be taken in the future, below is a list of the immediate actions that will be implemented:

1. Our school board has approved the hiring of an additional school resource officer (SRO) to help provide our campuses with additional safety support. Working with our city, we will fill this position and hire as soon as possible. The position will be a 12 month employee who will not only serve as an SRO but also help in revising our safety plans each year to confirm that the best practices are used moving forward.
2. We have completed an extensive update to our safety plans district wide and will be using the recommendation from our Governor. This Standard Response Protocol was created by the "I Love U Guys" foundation and the Texas School Safety Center has incorporated Texas specific guidance and mandates into the processes and materials. This program is a comprehensive program that will provide each campus and our district with proven procedures to help confirm our preparedness. There will be trainings conducted using this material for all staff and drills will be added to ensure the procedures are implemented.
3. Additional plans are being implemented/considered to improve the safety of our facilities and improve LISD's preparedness.

Thanks for your continued support of our great district and for making sure school safety is the top priority. Attached is a copy of some additional information explaining general safety procedures the district will be following.

Sincerely,

Chane Rascoe, Ed.D.  
Superintendent Lampasas ISD



# STANDARD™ RESPONSE PROTOCOL EXTENDED

## STUDENT SAFETY

A critical ingredient in the safe school recipe is the classroom response to an incident at school. Weather events, fire, accidents, intruders and other threats to student safety are scenarios that are planned and trained for by students, teachers, staff and administration.

## SRP

Our school is expanding the safety program to include the Standard Response Protocol - Extended (SRPx). The SRPx is based on these five actions. Lockout, Lockdown, Evacuate, Shelter and Hold. In the event of an emergency, the action and appropriate direction will be called on the PA.

**LOCKOUT** - "Get Inside. Lock Outside Doors"

**LOCKDOWN** - "Locks, Lights, Out of Sight"

**EVACUATE** - "To the Announced Location"

**SHELTER** - "For a Hazard Using a Safety Strategy"

## TRAINING

Please take a moment to review these actions. Students and staff will be trained and the school will drill these actions over the course of the school year.

More information can be found at <http://iloveguys.org>

## LOCKOUT

### GET INSIDE. LOCK OUTSIDE DOORS

Lockout is called when there is a threat or hazard outside of the school building.



#### STUDENTS:

- Return to inside of building
- Do business as usual

#### TEACHERS

- Recover students and staff from outside building
- Increased situational awareness
- Do business as usual
- Take roll, account for students

## LOCKDOWN

### LOCKS, LIGHTS, OUT OF SIGHT

Lockdown is called when there is a threat or hazard inside the school building.



#### STUDENTS:

- Move away from sight
- Maintain silence

#### TEACHERS:

- Lock classroom door
- Lights out
- Move away from sight
- Maintain silence
- Wait for First Responders to open door
- Take roll, account for students

## EVACUATE TO A LOCATION

Evacuate is called to move students and staff from one location to another.



#### STUDENTS:

- Bring your phone
- Leave your stuff behind
- Form a single file line
- Show your hands
- Be prepared for alternatives during response.

#### TEACHERS:

- Grab roll sheet if possible
- Lead students to Evacuation Location
- Take roll, account for students

## SHELTER

### FOR A HAZARD USING SAFETY STRATEGY

Shelter is called when the need for personal protection is necessary.



#### SAMPLE HAZARDS:

- Tornado
- Hazmat

#### SAMPLE SAFETY STRATEGIES:

- Evacuate to shelter area
- Seal the room

#### STUDENTS:

- Appropriate hazards and safety strategies

#### TEACHERS:

- Appropriate hazards and safety strategies
- Take roll, account for students

## HOLD IN YOUR CLASSROOM

Hold is called when the hallways need to be kept clear, even during class changes.



#### STUDENTS:

- Remain in your classroom
- Do business as usual.

#### TEACHERS:

- Recover students and staff from hallways
- Close and lock classroom door
- Take roll, account for students

TEXAS STATE  
TEXAS SCHOOL SAFETY CENTER

